

Title of Meeting:	Governing Body		Agenda Item: 6.1		
Date of Meeting:	29 October 2020		Session (Tick)		
Paper Title:	Finance and Planning Repo	rt	Public	Х	
			Private		
			Development Session		
Responsible Gove	rning Body Member Lead	Report Autho	r and Job Title		
Jane Hawkard	Jane Hawkard		Alec Cowell, Assistant Director Finance		
Chief Finance Officer (CFO)		Alison Levin, Assistant Director Finance			
		Dilani Gamble, Deputy CFO			
		Jane Hawkard	, CFO		

Purpose (this paper if for)

Decision	Discussion	Assurance	Information
X		X	

Has the report (or variation of it) been presented to another Committee / Meeting?

If yes, state the Committee / Meeting: Yes. A version of this report has been reviewed by the Finance, Performance, Contracting and Commissioning Committee

Executive Summary

1. Month 5 Performance

Table 1 below shows the final month 5 YTD position which covers the initial Covid19 financial regime period to 31st August 2020.

For month 5 the CCG reported to NHS England a deficit of £5.46m. As in prior months, the CCG received additional resource allocations of £3.231m for Covid19 related costs and £2.229m for non-Covid19 related costs, allowing the CCG to breakeven.

	YTD -	YTD - Months 1 to 5		
Table 1 – YTD Position	Bud £000s	Actual £000s	Var £000s	Covid19 Costs £000s
Acute Services	144,684	144,538	(145)	-
Mental Health Services	26,321	26,465	143	-
Community Health Services	23,062	22,860	(201)	22
Continuing Care Services	25,825	26,407	582	1,739
Primary Care Services	6,401	7,846	1,445	1,224
Prescribing	31,419	31,868	449	-
Primary Care Co- Commissioning	27,013	27,206	194	3
Other Programme Services	16,566	19,544	2,978	9,741
Total Commissioning Services	301,289	306,734	5,445	12,731

Running Costs (ISFE)	3,270	3,285	15
CCG Net Expenditure reported at M5	304,559	310,019	5,460
Covid19 allocation (received in M6)	3,231		(3,231)
Non Covid19 allocation (received in M6)	2,229		(2,229)

Final Month 5 Position	
(Underspend)/Deficit	nil

1.1 Explanation of Under/Over Spends Against Budgets

Acute Services

- Underspend arises due to minimal spend on non-contracted activity (NCAs).

Mental Health Services

 Overspend arises from the finance transfer agreement (FTA) process for the transforming care programme (TCP) patients discharged from Specialist Commissioning not being transacted during the Covid19 financial regime.

Community Services

 Underspend arises from the way NHSE have allocated the resource funding during the covid19 financial regime and does not represent an underspending budget against the original 2020/21 plan.

Continuing Care Services

- Overspend arises from covid19 costs and the non-delivery of the CCG savings and efficiency programme.

Primary Care Services

- Overspend arises from the non-delivery of the primary care savings and efficiency programme, and an impact arising from the way NHSE have allocated funding during the covid19 financial regime.

Prescribing

- Overspend arises mainly from an increased cost of drugs and, to a much lesser degree, an increase in the number of prescriptions.

Other Programme Services

- Includes the majority of covid19 costs and the transformation support funding.

North Yorkshire and York System – Financial Planning for Months 7-12

2.1 Allocations Overview and Payment Mechanism

Integrated Care Systems (ICS) have been issued with fixed funding envelopes. In the Humber Coast and Vale (HCV) ICS there are effectively 2 system envelopes, one for the Humber and one for North Yorkshire and York. Some of the funding envelopes will be received into NY CCG and allocated as agreed by the organisations within the system. The system will need to determine the distribution of the funding allocated through the total envelope.

The NY&Y System envelope is based on the national funding model and comprises of a number of elements

- A. CCG allocations and block contracts (allocated directly to NY and VOY commissioners separately)
- B. System top-up funding*
- C. Growth funding*
- D. COVID-19 allocation*
- E. Directly commissioned services (Spec Comm and NHSE/I)

*The system top-up, growth funding and COVID-19 allocation will be received into NY CCG and be allocated to partner organisations as agreed through system agreement.

While these individual elements are identified in allocations the over-arching principle in the financial planning regime is that systems must deliver a balanced plan within the total envelope, in effect the individual elements are subordinate to this aim.

The NY&Y system is to receive the following:

	Total
Cash Allocations into NY&Y system M7-12	£000
CCG Allocation (NY and VOY)	590,279
CCG NR Allocation to breakeven (NY & VOY)	20,519
System Top Up (Harrogate and York Trusts)	21,210
Growth Allocation net of efficiency (NY&Y system) Covid Allocation (NY&Y system)	2,400
	23,568
Trust income	
 Trust Income from Patient Care Activities 	378,015
- Trust Other Operating Income	27,722
Total System Income recorded	1,063,713

2.2 Allocations to be received outside the system envelope

There are a number of further allocations and reimbursements expected outside the overarching system envelope as follows:-

- High cost drugs and devices e.g. Cancer Drugs Fund (CDF) and Hepatitis C (Hep C)
- Temporary COVID-19 services which are funded by government on an actual cost basis (e.g. Nightingale hospitals, hospital discharge programme, COVID-19 testing services)
- Non-clinical services contracted by NHS England and NHS Improvement (NHSE/I) that
 are ordinarily transacted via invoicing e.g. specialist pharmacy services. Centrally funded
 revenue support (e.g. FRF, PFI revenue support) will remain within system envelopes.
- Allocation adjustments, including national service development funding (SDF)
- Elective incentive scheme and funding for Independent Sector (IS) activity adjustments
 to system envelopes will be processed based on performance against the elective
 incentive scheme targets, including the additional cost of IS activity above the levels
 funded in system envelopes.

- Independent sector (IS) acute services
 - That nationally funded contract for IS acute services will remain in place until October 2020. After this date, the intention is to move away from a national capacity contract arrangement to local commissioning for all acute IS services.

System funding envelopes include funding for:

- IS services sub-contracted by NHS providers at historical levels; and
- IS services contracted by CCGs at M1-M4 2020/21 average run-rate.

It is expected that costs above these assumptions will be reimbursed.

• Additional funding will be available for flu and future COVID-19 vaccination programmes. Further details will be published once the terms of the scheme have been confirmed.

Non NHS Income

There is an expectation in agreed total envelopes that NHS Providers will be able to deliver non-nhs generated income in M7-12 as at previous years levels. This is related to income such as private patients and overseas visitors, canteen income etc. There is a recognition nationally that this is an ambitious.

System funding for COVID-19 related services

There are a number of Covid related costs which are excluded from the allocation envelope as follows:

- Personal protective equipment (PPE) will continue to be procured nationally and therefore available to organisations without charge;
- Nightingale Hospitals (use Nightingale facilities for any other use, including diagnostic usage, may be completely appropriate but will need to be funded locally);
- NHS COVID-19 testing services;
- NHS 111 first programme;
- Hospital discharge programmes:

Hospital Discharge Scheme

The Government has put in place two schemes in which CCGs together with Local Authorities are commissioning discharge services for patients discharged since 19 March 2020:

Scheme 1 – relates to patients discharged from 19 March to 31 August inclusive. CCGs will continue to draw down funding for Scheme 1 through a reimbursement process. This scheme will also fund the costs of additional CHC assessment staff.

Scheme 2 – relates to patients discharged from 1 September 2020. Those discharged under the second scheme will be funded by the scheme for up to six weeks after their discharge. CCGs will be required to drawdown funding separately for Scheme 2 and report this separately. By the end of the six week period patients needs will have been assessed and patients requiring on going care will either be NHS of local authority(LA) funded according to current legislation.

2.3 NY & Y System Plans M7-12

The financial expectations on the NY&Y system are that:

- The system is expected to breakeven within the total funding envelope allocation.
- Organisations within systems are permitted, by mutual agreement across their system, to deliver surplus and deficit positions.
- A focus on efficiency is to be maintained so that the system exits 2020/21 with an affordable run-rate position for 2021/22.
- That the Mental Health Investment standard is met
- Requirement to achieve the minimum contribution to the Better Care Fund (BCF) and

- social care remains.
- That activity levels in plans are delivered with a focus on reducing long waits over 52 weeks.
- A financial incentive has been put in place where organisations can generate more capacity.
- Action is taken to reduce health inequalities.

2.4 NY&Y System Approach to Financial Planning

The 4 lead organisations (NY and VOY CCGs, Harrogate and York Trusts) within the NY&Y system have led the work to enable a system plan to be submitted on the 20th of October and separate more detailed Organisation plans on the 22nd October.

The following approach has been taken:

- Forecast plans were submitted to HCV ICS by the NY&Y system in advance of the receipt of information on the allocation envelope. These plans have been used as the baseline for planning
- ii. The partners have sought to balance the system plans as follows:
 - a. That the system is committed to planning expenditure within the envelope to deliver a balanced plan unless there are areas that are outside the system's ability to determine.
 - b. That if the system can balance the plans resulting in some organisations in deficit positions and others in surplus, that the allocations will be rebalanced to result in organisational balanced positions.
 - c. That where non material issues arise that can be managed across the system without detrimental impact on organisations that the partners will share the impact equally.
 - d. Gross risks within organisations is fully understood and will be monitored on a monthly basis as we move through the next 6 months.
 - e. That the allocation for Covid expenditure is treated as a ceiling which may result in some flexibility through the 6 month period.

2.5 System Plan Submitted

The overall system plan is reported at Appendix 2.

The following table shows a number of funding gaps across the system which at the time of submission we feel cannot be managed within the resource envelope. These relate to

- 1. Non-nhs income expected to be received at levels significantly less than in the same period last year.
- 2. Annual leave accruals not yet fully able to be calculated which may be significantly higher than previous years.
- 3. Service Development Funding (SDF) yet to be finalised with NHS England but expected to be received.

System Gap Analysis	VoY CCG	NY CCG	YFT	HDFT	Total
	£0	£0	£0	£0	£0
Non NHS Income			4,627	4,950	9,577
Annual Leave Accrual			900	500	1,400
PC Roles Reimbursement (centrally held funds element)	1,015	788			1,803
PCM Funding (not captured as income in system template)	318	484			802
Conditional SDF (not captured as income in system template)	0	275			275
Total Gap	1,333	1,547	5,527	5,450	13,857

2.6 Planning Risk

There are further risks inherent in organisational plans as follows:

NY&Y System - Risk Analysis	VoY CCG	NY CCG	YFT	HDFT	Total
	£0	£0	£0	£0	£0
Covid Expenditure above resource	400	400	417	400	1,617
Trust Efficiency Programmes			1300	1200	2,500
Prescribing	249	1200			1,449
СНС	0	1244			1,244
Total Gap	649	2,844	1,717	1,600	6,810

These risks are considered to be manageable within the overall system resource at the time of plan submission.

These risks will be monitored on a monthly basis through the NY&Y Finance Directors Group with the aim of managing risks together.

3 Covid19 Expenditure Update

Spend for the first 5 months of this financial year now stands at 12.771m, split into £3.82m directly incurred through the CCG and £8.951 indirectly incurred through NYCC relating to patients discharged in the period who required a care package.

From the 1st of October Covid costs need to be managed within the CCGs fixed budget for months 7-12. An operational plan has been agreed to manage Covid through the winter period including supporting a number of hot Covid sites in primary care, increased out of hours and urgent treatment services at Scarborough hospital, support for NHS111 talk before you walk booking services, extra patient transport and an amount to support resilience in primary care.

Recommendations

The Governing Body is asked to:

- i. Note the Month 5 financial position
- ii. Note the Changes to the financial regime from month 7 onwards
- iii. Note the system planning principle set out in section 2.4, the current financial gap reported in the plan submission and the risks inherent in the financial plan submission.
- iv. Approve the plan submission.
- v. Note the change in management of Covid expenses

Monitoring

Regular reports will be received by Finance, Performance, Contracting & Commissioning Committee and the Governing Body

Any statutory / regulatory / legal / NHS Constitution implications	Financial statutory duty to meet agreed targets
Management of Conflicts of Interest	As per policy
Communication / Public & Patient Engagement	Through Governing Body reporting
Financial / resource implications	As described in the paper
Significant risks to Consider	Risks set out in the paper.
Outcome of Impact Assessments completed	

Name: Jane Hawkard Title: Chief Finance Officer

Validation Summary

Are all required cells internally consistent?

All data in whole numbers?

All data input using correct signage?

Validation Passed

Validation Passed

Validation Passed

2020/21 Plan: input figures for the period M7 - M12 (01/10/2020 – 31/03/2021) £'000

System overview

Impact of financial incentive scheme

Please input the estimated impact of the financial incentive scheme (+/-)

, j. v. s. v. s. v. s. v. s. v. s.	
ncome	
Total CCG allocation	674,773
Other contract (inc, SC,DC and contracts from outside the system)	91,641
Other incomes received by Providers	50,111
Fotal System Income	816,525
Expenditure	
Fotal CCG expenditure (Excluding block contract, top up and covid with NHS providers within the system)	-381,868
Total provider operating expenditure	-436,615
Fotal Expenditure	-818,483
Net Operating System Position	
System operating surplus/(deficit)	-1,958
CCG non operating costs	-7,090
Provider non-operating costs	-4,769
Other provider adjustments (including removing gains on disposal)	-40
Net System Position	-13,857

Check - Total contract CCG expenditure with within system providers = Total provider contract income with within system CCGs

Total CCG expenditure with NHS providers within the system

Total provider contract income with CCGs within system

288,695

Check

Passed

Data from finance contracts sheet reconciliation check - Expenditure on NHS provider (contract) compared to Finance Contracts input		
Total contract with NHS providers within the system	-128,529	9 -160,166
Check values in Finance Input sheet match Finance Contracts	OK	OK
Total contract with NHS providers outside the system	-43,143	-104,109
Check values in Finance Input sheet match Finance Contracts	OK	OK

CCG Inputs

			System Total	NHS VALE OF YORK CCG	NHS North Yorkshire CCG
				03Q	42D
	Allocation	Expected input			
1000	CCG revised allocation	+	610,798	260,848	349,950
1010	System top up	+/-	21,210	0	21,210
1015	System top up distribution to other CCGs	+/-	0		
1020	System Covid allocation	+	23,568	0	23,568
1025	System Covid distribution to other CCGs	+/-	0	409	-409

20 Growth funding		2 422	0	2.42
30 Growth funding 40 Growth funding distribution to other CCGs	+ +/-	2,422	0	2,42
		-	0	28
50 SDF allocation confirmed 51 SDF allocation confirmed distribution	+/-	280	U	28
	+/-	-	2 707	12.70
, ,	+	16,495	3,787	12,70
Total CCG allocations		674,773	265,044	409,72
Expenditure on NHS providers (Contract)		266.247	445 522	450.74
90 Acute services - NHS Providers within the system (contract)	-	-266,247	-115,533	-150,71
Mental health services - NHS Providers within the System (contract)	-	0	0	0.45
Community Health Services - NHS Providers within the System (contract)	-	-22,448	-12,996	-9,45
20 Total expenditure with NHS providers within the system		-288,695	-128,529	-160,16
30 Acute services - NHS Providers outside the system (contract)	•	-83,147	-17,943	-65,20
40 Mental Health Services - NHS Providers outside the system (contract)	-	-48,467	-23,913	-24,55
Community Health Services - NHS Providers outside the system (contract)	•	-15,638	-1,287	-14,35
Total contract with NHS providers outside the system		-147,252	-43,143	-104,10
70 Total contract with NHS providers		-435,947	-171,672	-264,27
Other expenditure				
Acute services - Independent sector		-409	-409	
90 Acute services - Other non-NHS	-	-2,623	-837	-1,78
00 Mental health services - all other non-NHS providers (including independent Sector)	-	-13,248	-5,578	-7,67
10 Community Health Services - all other non-NHS providers (including independent Sector)	-	-7,223	-3,092	-4,13
20 Continuing care services	-	-45,573	-17,863	-27,71
Primary care services (excluding prescribing)	•	-12,337	-5,232	-7,10
40 Primary care prescribing	-	-64,329	-27,152	-37,17
50 Primary care co-commissioning	-	-59,291	-25,048	-34,24
60 Other programme services	-	-29,583	-6,336	-23,24
70 Running Costs	-	-7,090	-3,158	-3,93
80 Total Non-NHS provider programme expenditure plus running costs		-241,706	-94,705	-147,00
90 Contingency / Reserve	-	0		
00 Total CCG expenditure		-677,653	-266,377	-411,27
CCG Positions				
10 CCG underspend / (deficit)		-2,880	-1,333	-1,54
CCG gap analysis				
Total reconciliation - this should equal CCG underspend / (deficit)		-2,880	-1,333	-1,54
Covid expenditure in excess of Covid system funding	+/-	0	0	
01 Overall system funding shortfall	+/-	0	0	
02 Prescribing charges – variance to modelled funding	+/-	0	0	
03 Primary care	+/-	-2,605	-1,333	-1,27
04 Continuing healthcare	+/-	0	0	
05 Conditional SDF not included in allocation	+/-	-275	0	-27
09 Other	+/-	0	0	
Please provide commentary for any values included in 'Other'				
10 Reconciliation should net to 0		0	0	
Reconciliation check		ОК		
CCG Memo 1 - Efficiencies	Expected input	2.672	677	4.00
Total efficiency assumed in plan	+	2,673	677	1,99
CCG Memo 2 - CCG System Covid summary	Expected input			
20 System Covid allocation		23,568	0	23,56
System Covid distribution		0	409	-4(
40 CCG Covid expenditure with within system NHS providers		-21,200	0	-21,20
50 CCG Covid expenditure included in 'Other expenditure'		-409	-409	
60 Covid reserve		0	0	
70 Net Covid position		1,959	0	1,9
Memo 3 Covid expenditure outside of envelope (CCG)		46.405	2.707	40 =
Hospital Discharge Programme	-	-16,495	-3,787	-12,70
Other CCG covid expenditure outside of envelope	•	0		
20 CCG covid expenditure outside of envelope		-16,495	-3,787	-12,70

	Memo 4 Conditional SDF not included in allocation				
1900	Conditional SDF not included in allocation	+	275	0	275

Provider Inputs

Flovider inputs				
			YORK TEACHING	HARROGATE AND
		System Total	HOSPITAL NHS	DISTRICT NHS
			FOUNDATION TRUST	FOUNDATION TRUST
			RCB	RCD
			Neb	Neb
Income from patient care activities	Expected input			
1380 CCGs inside the system patient care block (see memo table 3)		243,993		67,132
CCGs outside of the system patient care block (see memo table 3)		42,920	·	16,200
1400 System top up		21,210	·	4,683
1410 System Covid		21,200		8,778
Covid funded outside of envelope (See memo table 4)		4,950		2,250
Specialised commissioning (excluding pass through)		28,627		4,832
Specialised commissioning (pass through)	+	2,422		504
Other direct commissioning		12,722		6,068
1470 Income from NHS Trusts & FTs inside the system	+	1,455		150
Income from NHS Trusts & Foundation Trusts outside of the systems	+	0		
Department of Health and Social Care	+	0		
NHS other (including PHE)	+	0	-	
Local authorities	+	22,718		20,576
1515 Injury cost recovery scheme	+	941	701	240
Private patient income	+	216		120
Non NHS: other	+	165		0
Overseas patients (non-reciprocal, chargeable to patients)	+	186		120
Total income from patient care activities		403,725	272,072	131,653
Other operating income				
Education and training	+	12,707		3,000
Research and development	+	1,517		500
Other operating income	+	12,498		4,436
Total other operating income		26,722	-	7,936
Total operating income		430,447	290,858	139,589
Provider operating expenditure				
Staff cost: Substantive	-	-269,355		-91,000
Staff cost: Bank	-	-18,370		-4,625
Staff cost: Agency / contract	-	-10,284	-7,884	-2,400
Staff cost: other	-	-1,184	-746	-438
Purchase of healthcare from NHS and DHSC group bodies	-	-1,647	-609	-1,038
Purchase of healthcare from non-NHS and non-DHSC group bodies	-	-4,870	-3,870	-1,000
Purchase of social care	-	-60	0	-60
Drugs Costs (drug inventory consumed and purchase of non-inventory drugs)	-	-40,264		-8,925
1680 Supplies and services	-	-37,983	-20,977	-17,006
Other operating costs	-	-52,598		-16,903
Total operating expenditure		-436,615	-293,220	-143,395
Provider Non-operating expenditure				
Total non operating expenditure	-	-4,769	-3,125	-1,644
Adjusted financial performance				
Other adjustments to adjusted financial performance	+/-	-40	-40	
Adjusted financial performance		-10,977	-5,527	-5,450
Financial performance for system breakeven assessment				
Remove gains on disposal of assets	-	0		
1750 Financial performance for system breakeven assessment		-10,977	-5,527	-5,450

Provider gap analysis				
Total reconciliation - This should equal Financial performance for system breakeven assessment		-10,977	-5,527	-5,450
2020 Covid expenditure in excess of Covid system funding	+/-	0	0	
Lost Income (not recovered in full) and not offset by other funding sources or reductions in expenditure	+/-	-9,577	-4,627	-4,950
Overall system funding shortfall	+/-	0	0	
Prescribing charges – variance to modelled funding	+/-	0	0	
Annual leave accrual	+/-	-1,400	-900	-500
Recovery / restoration	+/-	0	0	
2026 Winter pressures	+/-	0	0	
Other	+/-	0		
Please provide commentary for any values included in 'Other'				
Reconciliation should net to 0		0	0	0
Reconciliation check			OK	OK
Memo 1 - Sub-contrated activity to independent sector included in non pay expenditure				
Non pay expenditure – of which sub-contracted activity to independent sector	-	-1,366	-366	-1,000
Memo 2 - Efficiency				
Total efficiency assumed in plan	+	3,220	1,320	1,900
Memo 3 Provider block contract income - split between patient care income and other operating income				
CCGs inside of system block total		246,285	179,153	67,132
CCG inside of system block - of which relates to other operating income	+	2,292	2,292	
CCG inside of system block - of which relates to patient care activity		243,993	176,861	67,132
CCGs outside of system block total		43,291	27,091	16,200
CCG outside of system block - of which relates to other operating income	+	371	371	
CCG outside of system block- of which relates to patient care activity		42,920	26,720	16,200
Memo 4 Covid expenditure outside of envelope (Provider)				
1833 Nightingale expenditure	-	-100		-100
L832 Covid-19 virus testing expenditure	-	-650		-650
Other provider covid expenditure outside of envelope	-	-4,200	-2,700	-1,500
1830 Provider covid expenditure outside of envelope		-4,950	-2,700	-2,250